



LETTER OF AGREEMENT

NAME: _____
(Please print)

In joining the CYO, students and their families assume a number of responsibilities and obligations. Please read the following carefully and sign as required.

1. Rehearsals –

Rehearsals or sectionals start promptly at 9:30 am each Saturday morning. Students are expected to **arrive at 9:15 am** in order to be on stage, tuned and ready to play by 9:30 am.

2. Preparation of parts and practice –

Music will be distributed to each student and must be kept in the music folder provided. **Students are expected to bring their music, a pencil and an eraser to each rehearsal. Members are expected to have prepared their parts prior to each rehearsal.**

3. Attendance –

Members are expected to attend and be on time for all rehearsals, concerts and workshops. Full participation in rehearsals and concerts is essential for the overall growth and success of the orchestra. All absences should be e-mailed to: cyo@mtroyal.ca or phoned: 440-5978 prior to the missed rehearsal.

A maximum of three (3) unexcused absences throughout the year will be permitted.

Excused absences would include sickness, or other musical commitments, i.e. direct conflicts with competitions, exams, festivals, etc. Any member who exceeds three unexcused absences will become ineligible for scholarship consideration and participation in the CYO Concerto Competition. At the discretion of the conductor, in consultation with the Orchestra Manager, the Board and the Conservatory, members may be asked to leave the orchestra due to poor attendance.

4. Fees –

All players are asked to register with the Conservatory office prior to August 31st. MRC tuition fee is \$455.00. The **CYO Society yearly fee** is \$500.00. Parents may choose to pay this fee by credit card (Visa and Mastercard only) by contacting the Conservatory office (440-6821). Alternatively, post-dated cheques may be presented to the Orchestra Manager at the September meeting which represents payment over the period from September to December, with the final payment due on December 15, 2011. CYO members who fail to pay their Society fees may be asked to leave the orchestra.

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Each member is required to provide one (1) music deposit cheque in the amount of \$75.00 (cheque post-dated **June 30, 2012**). **This cheque is due at the first Saturday morning rehearsal/introductory meeting on September 10, 2011.** Please note that the music deposit cheque will be returned to you or shredded (your choice) after all music and folders are returned in good condition at the end of the season.

Please speak to the orchestra manager if you would like information regarding the procedure to reduce or waive CYO fees.

5. Volunteer Responsibilities –

Acceptance to the CYO is an honour and a privilege. With “honour and privilege” comes responsibility. Because volunteers are an important resource for the CYO, their contribution to all aspects of organizational operations is essential. Parents and/or members meet their responsibility to the Society Board by **fundraising** and **volunteering** to assist with CYO activities. The Society Board believes it is reasonable to expect that each member of the orchestra, or their parent/guardian, contribute at least four (4) hours of **volunteer** time each year.

I/we acknowledge that I/we have read the above list of responsibilities and obligations and agree to meet them.

Orchestra Member

Print name

Parent/Guardian (if member is under 18 yrs)

Print name

[Type text]